

**Signature Verified by** 

## **Cheque Outsourcing Service (COS): Cancellation Request Form**

ATTN: Cheque Outsource Service Team			Date:			
HSBC Building, 968 Rama IV Rd.			Company:			
Silom, Bangrak, Bangkok 10500			Contact Person:	Contact Person:		
Fax: 02-353-7333			Tel:			
			Fax:			
We,, account number,						
hereby request The Hongkong and Shanghai Banking Corporation Limited, Bangkok branch (the "Bank") to						
cancel the payment by cheque as per below details:						
Type of cheques:   Bangkok Cheques   Upcountry Cheques						
No.		Payee Name*	Amount (THB)*	Cheque Number.*	Cheque Date*	
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
				·		
We further authorise the Bank to credit the funds into, or if there is any charge, to debit the same from, the						
account designated above.						
Further note that the request form, physical cheque cancellation, and/or police report needs to be sent to the Bank						
before 14:00 for fund return on the same day. If the request form is submitted before value date, the fund will be						
returned on the value date. For COS at counter, the result of cancellation will be based on the best effort basis. The						
bank cannot process the request unless the physical cheque has been returned or the police report is presented.  The field marked with * is mandatory						
The field marked with 15 manuatory						
Authorised Signature and Company Seal (if any):						
Bank Use Only						
	W/S ID	Deal #	Capt by	Appr by	Count	

**Fax Indemnity Held** 

No

Yes

Call Back Service

Time: